



PROFESSIONAL DEVELOPMENT PROGRAMME

WOMEN OF INFLUENCE AT WORK

Developing Poise, Strength & Professional Presence

Empowering Women to Lead with Confidence, Character & Influence



Academy & Consultancy LLP



Are You Ready to Elevate Your Professional Presence?

In today's dynamic workplace, technical skills alone are not enough. Successful women leaders distinguish themselves through strong character, emotional intelligence, professional competence, and the ability to influence positively.

Women of Influence at Work is a transformative programme designed to help women cultivate personal excellence, strengthen workplace effectiveness, and develop leadership influence that inspires trust, respect, and long-term success.

WHY THIS PROGRAMME

Built for the Modern Woman Leader

Women today wear many hats — professional, leader, mentor, team member, daughter, wife, and mother. This programme translates timeless principles of character development into practical workplace competencies that women can apply immediately.

- ✔ Build confidence through character and integrity
- ✔ Communicate with professionalism and influence
- ✔ Strengthen emotional resilience and self-mastery
- ✔ Enhance workplace effectiveness and accountability
- ✔ Build positive relationships and stakeholder trust
- ✔ Lead with grace, wisdom, and credibility

LEARNING OUTCOMES

What You Will Achieve

- Strengthen personal discipline and professional character
- Demonstrate emotional regulation and ethical decision-making
- Improve workplace competence and accountability
- Apply respectful communication and professional etiquette
- Build productive workplace relationships
- Influence others through professionalism and leadership presence
- Develop a personal action plan for continuous growth

Programme Modules

Module	Title	Key Topics
Module 1	Introduction – Meaning & Value of Women's Influence	Character, influence & personal responsibility in today's workplace
Module 2	The Four Virtues – Leadership Foundations	Character, communication, professional presence & competence
Module 3	Lead & Legacy Framework	Four dimensions of mastery for sustainable leadership influence
Module 4	Personal Brand & Self-Mastery	Establishing character · Strategic readiness · Maintaining integrity
Module 5	Operational Excellence & Competence	Work & skill · Resource stewardship · Professional conduct & etiquette
Module 6	Strategic Alliances & Synergy	Managing upward · Cross-functional collaboration · Strategic alignment
Module 7	People Leadership & Legacy	Stakeholder engagement · Emotional intelligence · Coaching & mentoring
Closure	Programme Closure	Summary & reflection · 30-Day Influence Commitment · Personal action planning

HOW WE TEACH

Learning Methodology

Interactive Lectures	Group Discussions	Workplace Case Studies
Reflection Exercises	Practical Application Activities	Role Plays & Simulations
Personal Action Planning		

IDEAL FOR

Who Should Attend?

Executives	Senior Executives	Supervisors	Team Leaders
Assistant Managers	Managers	High-Potential Female Employees	Emerging Women Leaders

Trainer Profile



Liew Chei Peng (Andrew)

MBA (Finance) · FCCA · CA(M) · HRD Corp Accredited Trainer
Professional Diploma in Diet & Nutrition (University of Cyberjaya & NHNA) · Advanced Certificate in Nutritional Therapy (NHNA)

Andrew Liew combines professional expertise in leadership development, wellness education, corporate management, and organisational transformation to deliver practical and engaging learning experiences. With extensive experience serving as Chief Financial Officer (CFO), Chief Operating Officer (COO), Client Service Director, and independent consultant, he brings a unique blend of corporate leadership, strategic thinking, and people development expertise.

Passionate about empowering individuals and organisations, Andrew specialises in translating timeless principles into practical workplace applications that enhance professional effectiveness, leadership capability, and personal growth. His training approach is highly interactive, practical, and workplace-focused.

VALUE DELIVERED

What Participants Will Gain

PROFESSIONAL BENEFITS

- ✓ Enhanced workplace credibility
- ✓ Improved communication skills
- ✓ Greater emotional intelligence
- ✓ Stronger leadership presence
- ✓ Increased confidence & professionalism
- ✓ Better relationship management
- ✓ Improved workplace performance

PERSONAL BENEFITS

- ✓ Stronger self-discipline
- ✓ Greater emotional resilience
- ✓ Improved decision-making
- ✓ Enhanced self-awareness
- ✓ Better work-life integration
- ✓ Increased personal effectiveness

PROGRAMME DETAILS

DURATION

2 Days
(14 Training Hours)

MODE

Classroom / Virtual

VENUE

IOI Boulevard,
Puchong

HRDC CLAIMABLE

Yes

COURSE FEE

MYR 1,750 / pax / day
MYR 3,500 / pax (2 days)

INCLUSIONS

Light refreshment, lunch &
training materials

Lead with Character.
Influence with Grace.
Succeed with Purpose.

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"True influence is not about position or authority. It is earned through character, competence, and consistent professional conduct."